



CAPM Exam Secrets Study Guide: CAPM Test Review for the Certified Associate in Project Management Exam

CAPM Exam Secrets Test Prep Team

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*****Includes Practice Test Questions*** Get the test prep help you need to be successful on the CAPM Exam.** The CAPM Exam is extremely challenging and thorough test preparation is essential for success. *CAPM Exam Secrets Study Guide* is the ideal prep solution for anyone who wants to pass the CAPM Exam. Not only does it provide a comprehensive guide to the CAPM Exam as a whole, it also provides practice test questions as well as detailed explanations of each answer. *CAPM Exam Secrets Study Guide* includes:

- A thorough and detailed overview of project management .
- An in-depth look at project management processes.
- A review of project integration management.
- A review of project scope management.
- An extensive guide to project time management.
- An analysis of project cost management.
- An examination of project procurement management.
- A guide to project human resource management.
- An analysis of project cost management.
- A review of project communications management.
- An analysis of risk management.
- A breakdown of project quality management.
- Comprehensive practice questions with detailed answer explanations

It's filled with the critical information you'll need in order to do well on the test the concepts, procedures, principles, and vocabulary that the Project Management Institute (PMI) expects you to have mastered before sitting for the exam. **The Project Management Processes section covers:**

- Project processes
- Executing process group
- Closing process group

The Project Integration Management section covers:

- Project charter development
- Project management plan development
- Project integration change control process

The Project Scope Management section covers:

- Collecting requirements
- Defining scope
- Work Breakdown Structure

The Project Time Management section covers:

- Sequencing activities
- Estimating activity resources

- Estimating activity durations

The Project Cost Management section covers:

- Estimating costs
- Determining budget
- Controlling costs

The Project Procurement Management section covers:

- Planning procurements
- Conducting procurements
- Administering Procurements

The Project Quality Management section covers:

- Plan quality
- Quality assurance
- Quality control

The Project Human Resource Management section covers:

- Acquiring a project team
- Developing a project team
- Managing a project team

The Project Communications Management section covers:

- Identifying stakeholders
- Planning communications
- Distributing information

The Risk Management section covers:

- Identifying risks
- Qualitative risk analysis
- Quantitative risk analysis

These sections are full of specific and detailed information that will be key to passing the CAPM Exam. Concepts and principles aren't simply named or described in passing, but are explained in detail. The guide is laid out in a logical and organized fashion so that one section naturally flows from the one preceding it. Because it's written with an eye for both technical accuracy and accessibility, you will not have to worry about getting lost in dense academic language.

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